



REGENTS' SCHOLARSHIP
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 801-321-7159

Congratulations! You received a message notifying you that you are on-track to earn a Regents' Scholarship. You now need to take the following steps by July 1, 2019:

- ✓ Step 1: Read the information provided in this document as well as any information sent to you in your account now and take action as needed.
- ✓ Step 2: Submit all required documents to our office (postmarked) by July 1, 2019 (see information below regarding how to submit the required documents).

Call our office immediately at 801-321-7159 or send a message through your Message Center if you have questions regarding what you need to do. DO NOT rely on other sources for information regarding your application.

YOUR DOCUMENT CHECKLIST

An updated checklist showing what is due by July 1, 2019 is provided in your student account. It is specific to your application, and is only as accurate as the information you have provided to us. If you made any changes to your schedule after submitting your original application, you need to send us a message to notify us so we can update your checklist. If you are not sure what you originally reported, click on the Scholarship Application link on the left side of your student account and view the PDF of your application.

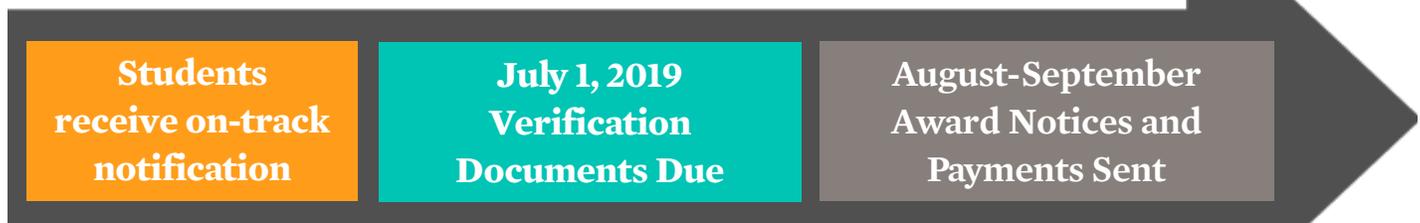
The document checklist is updated as documents are submitted and verified. Verification may take 7-10 business days and could be longer during peak submission times. For mailed documents, you may want to consider certified mail as a way to track the delivery of the documents.

REQUIRED DOCUMENTS DUE (POSTMARKED) JULY 1, 2019	
DOCUMENT	HOW TO SUBMIT DOCUMENTS
<p>1. FINAL OFFICIAL HIGH SCHOOL TRANSCRIPT from the high school where you graduated.</p> <ul style="list-style-type: none"> • Including all final credits, grades, cumulative grade point average (GPA), and the date of graduation. • Schools have irregular summer hours, be sure to request your transcript well in advance of the July 1, 2019 deadline. 	<ul style="list-style-type: none"> • Submit by mail or have your high school send them via an electronic transcript exchange. • E-mailed, faxed or uploaded transcripts are not accepted.
<p>2. OFFICIAL COLLEGE TRANSCRIPT(S) are required if you have earned college credit (via early college, concurrent enrollment, distance education, or attending the college/university class on campus or at your high school) for any English, Math, Science, Social Science or World Language courses completed during grade 12.</p> <ul style="list-style-type: none"> • Important: Your application is evaluated off of the college credits earned; therefore, you must submit the college transcript even if these classes are included on your high school transcript. • Note: Concurrent enrollment grades are often not posted until one week after high school graduation. Be sure to check with the college/university to make sure your grades are on the transcript. 	<ul style="list-style-type: none"> • Preferred method to use is the colleges electronic transcript exchange system to send to our office. If you are required to provide an e-mail address for the recipient, use regentsscholarship@ushe.edu. • If mailed, transcripts must be in a college/university sealed envelope to be official. • E-mailed, faxed or uploaded transcripts are not accepted.

REQUIRED DOCUMENTS DUE (POSTMARKED) JULY 1, 2019	
DOCUMENT	HOW TO SUBMIT DOCUMENTS
<p>3. ADDITIONAL OFFICIAL TRANSCRIPT(S)</p> <ul style="list-style-type: none"> Required if you took coursework during GRADE 12 (English, Math, Social Science, Science, and World Language courses) from a school in a district other than the one from which you graduated, and the course is not accurately reported on your high school transcript. For example, if the course is not recorded on your transcript or the grades have been changed. 	<ul style="list-style-type: none"> Submit by mail or have your high school send them via an electronic transcript exchange. E-mailed, faxed or uploaded transcripts are not accepted.
<p>4. ENROLL OR RECEIVE AN APPROVED DEFERMENT FOR FALL SEMESTER 2019</p> <ul style="list-style-type: none"> You must either enrollment in at least 12 credits at an approved Utah college or university for Fall Semester 2019 OR receive an approved deferment from the institution you will be attending. If your deferment request is not approved, you will be required to enroll in 12 credits Fall Semester 2019. This requirement is not due July 1, but must be completed by the time Fall Semester starts. 	<ul style="list-style-type: none"> The institution you are attending will communicate to our office the number of credits you are enrolled in or if you have an approved deferment.
<p>5. STUDENT INFORMATION RELEASE FORM (optional, but STRONGLY recommended).</p> <ul style="list-style-type: none"> It is STRONGLY recommend that you complete and submit this form if you are also submitting a request for a deferment or if you want to grant someone access to your account. 	<ul style="list-style-type: none"> Must be mailed with original signature.

IMPORTANT DATES

FINAL REVIEW TIME LINE



Your account will be reviewed once you have submitted all required documents. You will be notified of the outcome of the review via your Message Center. Awards are sent directly to the college you are attending. Although every effort is made to complete the final review and process payments quickly, in some cases you may not receive the award payment until after school has started and tuition deadlines have passed. In such cases, it is your responsibility to comply with and meet any tuition payment deadlines.

FREQUENTLY ASKED QUESTIONS

- When are the documents due for the final review, and how do I know what I need to turn in?**
All documents must be submitted (postmarked) by July 1, 2019. A list of the required documents is provided in your Regents' Scholarship account.
- Are late documents accepted?**
No, late documents are not accepted. In addition, submitting documents that are not filled out correctly or are missing required information may impact your eligibility and may cause you to lose consideration for the scholarship.

3. How many credits do I need to take Fall Semester 2019?

All students need to enroll in and complete 12 credits Fall Semester or receive an approved deferment from an eligible Utah college/university. The college/university you are attending will let us know how many credits you are enrolled in or if you have an approved deferment. See questions five for a list of eligible colleges/universities.

4. What do I do if I am not going to be enrolled in school Fall Semester due to medical reasons or military or religious service

You will need to submit a request for a deferment to the college/university you will be attending. The college/university you are attending will let us know that you have an approved deferment. See the [Deferment Information](#) on our website for more information.

5. Where can the Regents' Scholarship be used?

Students can use the scholarship at the following public colleges and universities: Dixie State College, Salt Lake Community College, Snow College, Southern Utah University, University of Utah, Utah State University, Utah Valley University and Weber State University. It can also be used at the following private non-profit colleges and universities: Brigham Young University, LDS Business College and Westminster College.

6. When will I know if I am eligible to receive a Regents' Scholarship?

Due to the high volume of applicants, a final review may take 8-10 weeks to complete once the Regents' Scholarship Office has received all of your required documents. You will be sent a notification through your Regents' Scholarship account.

7. If I earn the Regents' Scholarship, how do I get the money?

The money will be sent directly to the college/university you are attending and will be deposited into your account.

8. What if I have earned the scholarship but have not yet received the funds, and tuition is due?

Although every effort is made to complete the final review and process payments quickly, in some cases you may not receive the award payment until after school has started and tuition deadlines have passed. In such cases, it is your responsibility to comply with and meet any tuition payment deadlines.

9. If I earn the Regents' Scholarship Supplemental Award, what are the requirements to renew it?

You are required to complete 30 credits in a year, which is three consecutive semesters, earning a 3.0 GPA each semester. Your college/university will let us know if you have met these requirements. If you do not plan to take classes during the summer you will need to complete a total of 30 credits between Fall and Spring Semester.

10. If I have questions regarding my application, what should I do?

Contact the Regents' Scholarship Office at 801-321-7159 or send a message through your Message Center in your Regents' Scholarship account.